



General terms and conditions apply to all courses.

Payment is accepted via bank transfer or via DUO. Tuition for all courses is due for the full course.

Courses will take place with a minimum of 5 confirmed students. In case of an insufficient number of students to form a group (4 or less), the course cannot take place and will be rescheduled or cancelled/refunded.

If needed, lessons will be held online via zoom, in case of pandemic or other circumstances require us to do so,

**With direct payment:**

Reservations are only confirmed upon payment via the website. For your administration, you'll receive an official invoice for the course within 2 weeks after payment was made (if you've not received this invoice, please check your spam-box in your e-mail or contact us).

Courses can be refunded until 4 weeks prior to the start of the course. **No refund is accepted within 4 weeks prior to the start of the course.**

As a service, Double Dutch Haarlem offers the possibility of paying in terms. In case of payment in terms: upon reservation your place in the course is reserved for the full course and the tuition is due in full. After the first payment is made, cancellation of any part of the course is not possible within 4 weeks prior to the start of the course.

**Payment via DUO:**

DUO students will receive an invoice and course contract after completing the enrolment form online. Reservations are only confirmed after Double Dutch Haarlem has received a fully completed and signed course contract.

Students paying with payment via DUO will comply with all mentioned in the course contract. This means when students complete and sign the enrolment form, they declare:

I am certain I will join this course;

The times and days of the course are ok for me during the entire course (I don't have work/study or other obligations so I can attend the lessons and do the home work);

I understand English;

I am higher educated/I am able and willing to learn and study well and hard;

I have a modern computer to work & study with;

I can work with a computer well (Google Drive / Zoom, e-mail, creating accounts, typing, etc.);

To make this course a great success for myself and fellow students, I will do homework and prepare each lesson well (depending on each student, homework requires 1-3 hours per day, watching Dutch tv, listening to the radio, reading, going to the library included);

I have a loan from DUO, this has been accepted and I can login with my digid on <https://www.inburgeren.nl/inloggen-mijn-inburgering/>

I know I cannot cancel the course that is shorter than 3 months (payment is due in full);

I know that courses longer than 3 months have a 1-month notice;

I have enough left in my DUO loan to pay for this course at the end of this course;

In the quarter of my last lesson, when I pay for the course, I have not exceeded the amount of €2000 per quarter, so I can pay for the course;

I will accept the invoice at the end of this course in <https://www.inburgeren.nl/inloggen-mijn-inburgering/>;

Under any condition, I shall pay the tuition and accept the invoice at the end of the course on [www.inburgeren.nl / mijninburgering](https://www.inburgeren.nl/mijninburgering/);

I have personally completed the enrolment form truthfully.